



Leq'á:mel First Nation

43101 Leq'á:mel Way Tel: 604-826-7976
Deroche, BC V0M 1G0 Fax: 604-826-0362

www.leqamel.com

EMPLOYMENT OPPORTUNITY

POSITION: Janitor **POSITION TYPE:** Temporary Part-time
Wage is \$16.00 per hour for 12 hours per week

POSITION DESCRIPTION.

The Janitor contributes to the success of the Leq'á:mel Lands Office by overseeing general cleaning, sanitation and upkeep of the Leq'á:mel Lands Office. Hours will be flexible to meet operational needs.

Leq'á:mel First Nation invites all members to apply for positions as they become available.

KEY RESPONSIBILITIES

- Performing cleaning activities to maintain cleanliness of the floors, including mopping and vacuuming.
- Regularly dispose of garbage from waste receptacles and recyclable materials from containers.
- Keep work surfaces, window sills, shelves and furniture clean and dust-free.
- Clean light covers and fixtures and wash interior and exterior windows.
- Ensure washrooms are kept in sanitary condition and supplies refilled on a regular basis.
- Sanitize kitchen and refill supplies as needed.
- Monitor janitorial supply inventory, submit requests for restocking.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Detail orientated
- Ability to work independently and as part of team
- General cleaning capabilities
- Able to perform physical work including bending, standing, stooping and climbing ladders.
- Understanding of basic recyclable materials is an asset.
- Basic understanding of proper hazardous materials (ie. Bleach) and WHMIS an asset.

Applicants should submit a resume with references and covering letter to:

Leq'á:mel Lands Office
41290 Lougheed Highway
Deroche, BC, V0M 1G0
Attention: Barb Leggat-Land Manager
E-mail: barb@leqamel.ca
Fax: 604 289-2600

Deadline: **September 28, 2018-4:00 PM (Friday)**